



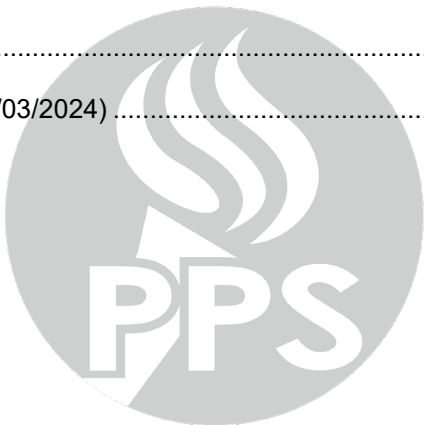
Portland Public Schools Board of Education

November 19, 2024 – Special Meeting and Work Session

MINUTES PACKET

In accordance with ORS 192.650, the District’s official School Board Meeting Minutes are maintained via video recording and may be viewed at: <https://youtu.be/dCKbIFansDY>

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Index to the Minutes ¹ (Adopted 12/03/2024)	05



¹ The Index to the Minutes is a document that details the actions taken by the full Board of Education at a meeting and includes the Resolutions as adopted.



PORTLAND PUBLIC SCHOOLS
Board of Education
November 19, 2024

MEETING OVERVIEW: Special Meeting and Work Session

The purpose of this document is to provide an overview of the reports to and actions taken by the School Board. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://youtu.be/dCKblFansDY>

The meeting came to order at 6:06 pm at the call of Board Chair Wang. This meeting was held at the Dr. Matthew Prophet Education Center (Prophet Center) 501 N Dixon St. Portland, OR 97227 and streamed live at: <https://www.youtube.com/@ppsboardofeducation/live>

Attendance

Present: Chair Eddie Wang; Vice-Chair Michelle DePass; Directors Julia Brim-Edwards, Herman Greene (arrived at 6:18 pm), Gary Hollands, Andrew Scott, and Patte Sullivan; Student Representative JJ Kunsevi; Superintendent Dr. Kimberlee Armstrong

Absent: None

Agenda

Time Started	Agenda Title
6:06 pm	Called to Order by Board Chair Eddie Wang
6:07 pm	Consent Agenda
6:12 pm	Expenditure Contracts
6:35 pm	Discussion: Process for Filling Upcoming Zone 1 Board Vacancy
7:29 pm	Integrated Programs Annual Report for 2023-24
7:44 pm	October Enrollment Update
8:24 pm	Board Work Plan Review
8:41 pm	Adjourned by Board Chair Eddie Wang

Student and Public Comment

None

Action Items

Consent Agenda Passed

- Resolution 7000 - Expenditure Contracts that Exceed Delegation of Authority
- Resolution 7001 - Authorization for Off-Campus Activities
- Resolution 7002 - Settlement Agreement
- Resolution 7003 - Adoption of the Index to the Minutes

Individual Considerations:

- Resolution 7004 - Expenditure Contract that Exceed Delegation of Authority Passed
- Resolution 7005 - Expenditure Contract that Exceed Delegation of Authority Passed
- Resolution 7006 - Expenditure Contract that Exceed Delegation of Authority Passed

Discussions

Consent Agenda (7000-7003)

Staff: Sharon Reese – Chief Human Resources Officer

It was noted that three contracts were pulled from Resolution 7000 for individual consideration and that a field trip was added to Resolution 7001, with all revisions posted prior to the start of the meeting.

There was a request for more information regarding the increase in the Standard Insurance contract. Staff explained that the contract is related to Paid Leave Oregon and reflects rate increases for the 2025 calendar year. It was noted that the program's cost is part of the list of unfunded mandates.

The Consent Agenda, including Resolutions 7000 through 7003, was adopted by a voice vote.

Expenditure Contracts Resolutions - Resolutions 7004, 7005 and 7006

Director Brim-Edwards commented that she pulled all three contracts because she wanted to highlight the need for diversity in the entities that the district contracts with. Superintendent Dr. Armstrong noted that the district has been working to fill key staff positions left vacant over the past four years, with contracted services filling gaps in the interim. She indicated that these contracts are expected to end as key positions, such as the Chief Financial Officer, are filled and a finance team is hired. There was a request to detail how the scope would change once the team has been hired. It was noted that the Oregon General Counsel Network contract will be budget neutral due to the changes in General Counsel staffing.

Resolutions 7004, 7005, and 7006 were adopted by individual voice votes.

Discussion: Process for Filling Upcoming Zone 1 Board Vacancy

Chair Wang shared that Director Scott has announced his decision to step down from his position before the completion of his term. He provided a summary of the process for filling the position through the end of the year, the actions the Board will need to take, and the draft timeline for taking those actions. It was noted that the Board is not allowed to vote on a replacement candidate until Director Scott officially vacates the position.

The discussion centered on the process for selecting a replacement for the soon-to-be-vacant board seat. Key topics included the timeline for applications, interviews, including the selection of questions, ways to ensure transparency and fairness in the selection process, and considerations for public and student involvement. The board also discussed legal and ethical guidelines, such as the prohibition of private discussions among board members about candidates. The final decision is tentatively set for January 14, 2025.

Integrated Programs Annual Report for 2023-24

Staff: Dr. Kamedra Jefferson – Director of Funded Programs and Dr. Renard Adams – Chief Accountability and Equity Officer

Staff reported on the 2023-2024 Integrated programs, including the key priorities of the grants and an overview of the district's response to the Oregon Department of Education's (ODE) questions. It was noted that the full report is posted with the Board's Materials. Board Members asked questions, with discussion including the Longitude Performance growth targets (LPGT) and how they relate to the board goals. No requests for public comment were received.

October Enrollment Update

Staff: Dr. Renard Adams – Chief Accountability and Equity Officer and Dr. Jon Franco – Chief of Schools

Staff presented an overview of October enrollment data, highlighting a general decline in enrollment across most grades, with exceptions in grades 3, 6, 8, and 11. Many schools experienced lower-than-projected enrollment, while some exceeded projections. Dr. Armstrong noted ongoing preliminary work on boundary adjustments and indicated she would present additional data and an enrollment improvement plan following her 100-day period.

Board members discussed several aspects of the update, including statewide enrollment trends, the significant shortfall in kindergarten enrollment, and requests for tracking data on where students are going and the impact of factors like homelessness. There was interest in understanding population changes in school catchment areas, strategies for addressing over-enrollment at specific grade levels, and class-level data on enrollment discrepancies.

Board Work Plan Review

Board Members provided comments on the posted Board Work Plan. There was discussion on the timing for the 2025 Bond Referral and whether it would be ready for referral at the first meeting in January.

Adjourn

Board Chair Eddie Wang adjourned the meeting at 8:41 pm.

Submitted by:

Submitted by:



Kara Bradshaw

Executive Assistant / Board Clerk
Portland Public Schools



Index to the Minutes

(Adopted 12/03/24)

Special Meeting and Work Session

November 19, 2024

This document is a record of the actions taken by the Board of Education. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://youtu.be/dCKblFansDY>

This meeting was held at the Dr. Matthew Prophet Education Center (Prophet Center) located at 501 N Dixon St. Portland, OR 97217 and streamed live at: <https://www.youtube.com/@ppsboardofeducation/live>

Board Member Attendance

Present: Chair Eddie Wang; Vice-Chair Michelle DePass; Directors Julia Brim-Edwards, Herman Greene, Gary Hollands, Andrew Scott, and Patte Sullivan; Student Representative JJ Kunsevi

Absent: None

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Agenda

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6:06 pm	Called to Order by Board Chair Eddie Wang
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8:41 pm	Adjourned by Board Chair Eddie Wang

Student and Public Comment

None

Action Items

- **Consent Agenda – Resolutions 7000 through 7003**

Vice-Chair DePass moved and Director Brim-Edwards seconded the motion to approve the Consent Agenda, including Resolutions 7000 through 7003. The motion was put to a voice vote and passed (6 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Absent, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Kunsevi: Yes (Unofficial)

- **Resolution 7004 - Expenditure Contract that Exceed \$150,000 for Delegation of Authority**

Vice-Chair DePass moved and Director Scott seconded the motion to approve Resolution Number 6991. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Kunsevi: Yes (Unofficial)

- **Resolution 7005 - Expenditure Contract that Exceed \$150,000 for Delegation of Authority**

Director Scott moved and Director Hollands seconded the motion to approve Resolution Number 7005. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Kunsevi: Yes (Unofficial)

- **Resolution 7006 - Expenditure Contract that Exceed \$150,000 for Delegation of Authority**

Director Greene moved and Director Scott seconded the motion to approve Resolution Number 7006. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Kunsevi: Yes (Unofficial)

RESOLUTION No. 7000**Expenditure Contracts that Exceed \$150,000 for Delegation of Authority****RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Admin, Funding Source	Certified Business
Portland Basketball Officials Association	11/20/24 through 3/1/25	Personal Services PS 95860	Basketball officials for the 24-25 basketball season. Direct Negotiation – Unique Knowledge and/or Expertise PPS-46-0525(4)	\$171,982	J. Franco Fund 101 Dept. 5423	NA - nonprofit
McDonald Wholesale Co.	12/1/24 through 11/30/25 Option to renew for up to four additional one-year terms through 11/30/29	Materials Requirement MR 95874	Provide groceries for Child Nutrition Program on an as-needed basis. Request for Proposals 2023-049	Original Term: \$5,300,000 Not to Exceed Through All Renewals: \$26,500,000	D. Jung Fund 202 Dept. 5570	No
Miller Nash LLC	11/15/24 through 6/30/26	Legal Services LS 95903	New and On-going legal services, as needed Direct Negotiation – Legal Services PPS-46-0525(13)	\$400,000	D. Kafoury Fund 101 Dept. 5460	No
Office of General Counsel Network LLC	11/20/24 through 6/30/25	Legal Services LS 95893	Provide legal services. Direct Negotiation – Legal Services PPS-46-0525(13)	\$180,000	D. Kafoury Fund 101 Dept. 5460	WBE

*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

NEW COOPERATIVE PURCHASING AGREEMENTS

Contractor	Contract Term, Renewal Options	Administering Contracting Agency	Description of Goods or Services	Estimated Spend During Contract Term	Responsible Administrator, Funding Source
Organization for Educational & Curriculum/OETC	11/20/24 through 12/31/26	Region 14 Education Service Center / NCPA Omnia Partners COA 95804	Purchase of network software for district-wide use.	\$1,000,000	D. Brown Fund 101 Dept. 5581

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Oregon City School District	7/1/24 through 6/30/25	Intergovernmental Agreement IGA 95881	Columbia Regional Inclusive Services and Oregon City SD will partner to deliver regional services to eligible individuals with Autism Spectrum Disorder.	\$185,000	J. Buno Fund 205 Dept. 5430 Grant G2308

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Amendment Term	Contract Type	Description of Services	Amendment Amount; New Contract Amount	Responsible Administrator, Funding Source	Certified Business
Standard Insurance Company	11/20/24 through 12/31/25	Personal Services PS 92986 Amendment 1	Equivalent plan administration for Paid Leave Oregon. This amendment adds funds and extends the end date. Direct Negotiation – Ongoing Long-Term Relationship PPS-46-0525(3)	\$8,300,000 \$14,800,000	S. Reese Fund 101 Dept. 5441	No

RESOLUTION No. 7001Authorization for Off-Campus Activities**RECITAL**

Portland Public Schools (“District”) Policy 6.50.010-P (“Off-Campus Activities”) requires the Board of Education (“Board”) consent to student out-of-state travel.

RESOLUTION

The Board has reviewed the request for out-of-state travel. All required documents have been submitted to the Risk Management Department. The Superintendent recommends that the Board consent to the student out-of-state travel for the below request:

AUTHORIZATION FOR OFF-CAMPUS ACTIVITIES

Date(s)	School, Course, & Number of Students	Purpose of Travel	Travel Destination	Estimated Cost	Equitable Field Trip Fund; %
11/22-11/25/24	LHS Band, 1	Rehearse & perform under collegiate conductors	Seattle, WA	\$450	N/A
11/22-11/25/24	FHS Band, 15	Practice, present, & perform	Seattle, WA	\$450	N/A

RESOLUTION No. 7002

Settlement Agreement

The authority is granted to pay a total of \$450,000.00 to resolve a disputed claim. The settlement agreement will be in a form approved by the General Counsel.

RESOLUTION No. 7003

Adoption of the Index to the Minutes

The Following Index to the Minutes are offered for Adoption:

- 11/06/2024 – Regular Meeting

RESOLUTION No. 7004**Expenditure Contracts that Exceed \$150,000 for Delegation of Authority****RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

No New Contracts

*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

NEW COOPERATIVE PURCHASING AGREEMENTS

No New Cooperative Purchasing Agreements

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**AMENDMENTS TO EXISTING CONTRACTS**

Contractor	Amendment Term	Contract Type	Description of Services	Amendment Amount; New Contract Amount	Responsible Administrator, Funding Source	Certified Business
A & C School Business Consulting	11/20/24 through 4/30/25	Personal Services PS 94561 Amendment 4	Provide managerial support to PPS Finance Department. This amendment adds time and funds to the contract. Direct Negotiation –Interim or Temporary Staffing PPS-46-0525(11)	\$90,000 \$239,000	M. Leigh Fund 101 Dept. 5520	No

RESOLUTION No. 7005**Expenditure Contracts that Exceed \$150,000 for Delegation of Authority****RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Admin, Funding Source	Certified Business
Office of General Counsel Network LLC	11/20/24 through 6/30/25	Legal Services LS 95893	Provide legal services. Direct Negotiation – Legal Services PPS-46-0525(13)	\$180,000	D. Kafoury Fund 101 Dept. 5460	WBE

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NEW COOPERATIVE PURCHASING AGREEMENTS

No New Cooperative Purchasing Agreements

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**AMENDMENTS TO EXISTING CONTRACTS**

No New Amendments

RESOLUTION No. 7006**Expenditure Contracts that Exceed \$150,000 for Delegation of Authority****RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Admin, Funding Source	Certified Business
Miller Nash LLC	11/15/24 through 6/30/26	Legal Services LS 95903	New and On-going legal services, as needed Direct Negotiation – Legal Services PPS-46-0525(13)	\$400,000	D. Kafoury Fund 101 Dept. 5460	No

*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

NEW COOPERATIVE PURCHASING AGREEMENTS

No New Cooperative Purchasing Agreements

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**AMENDMENTS TO EXISTING CONTRACTS**

No New Amendments