



Portland Public Schools Board of Education

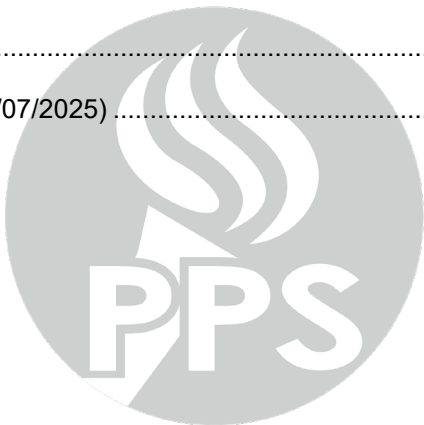
December 17, 2024

Special Meeting and Budget Work Session

MINUTES PACKET

In accordance with ORS 192.650, the District’s official School Board Meeting Minutes are maintained via video recording and may be viewed at: <https://youtu.be/EO772k4-DIY>

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¹ The Index to the Minutes is a document that details the actions taken by the full Board of Education at a meeting and includes the Resolutions as adopted.



PORTLAND PUBLIC SCHOOLS
Board of Education
December 17, 2024

MEETING OVERVIEW: SPECIAL MEETING & BUDGET WORK SESSION

The purpose of this document is to provide an overview of the reports to and actions taken by the School Board. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://youtu.be/EO772k4-DIY>

The meeting came to order at 6:05 pm at the call of Board Chair Wang. This meeting was held at the Dr. Matthew Prophet Education Center (Prophet Center) 501 N Dixon St. Portland, OR 97227 and streamed live at: <https://www.youtube.com/@ppsboardofeducation/live>

Attendance

Present: Chair Eddie Wang; Vice-Chair Michelle DePass; Directors Julia Brim-Edwards, Herman Greene (arrived at 6:08 pm), Gary Hollands, Andrew Scott, and Patte Sullivan; Student Representative JJ Kunsevi; Superintendent Dr. Kimberlee Armstrong

Absent: None

Agenda

Time Started Agenda Title

6:05 pm	Called to Order by Chair Eddie Wang
6:07 pm	Annual Comprehensive Financial Report Presentation (Resolution 7023)
6:35 pm	Audit Committee Report
6:39 pm	Review Draft General Obligation Bond Referral Language
7:50 pm	Review Fall Measure of Academic Progress (MAP) Data
8:37 pm	Budget Work Session to Establish Priorities
9:18 pm	Adjourned by Chair Eddie Wang

Student and Public Comment

None

Action Items

Consent Agenda Passed

- Resolution 7020 - Adoption of the Index to the Minutes
- Resolution 7021 - Expenditure Contracts
- Resolution 7022 - Authorization for Off-Campus Activities

Individual Considerations

- Resolution 7023 - Acceptance of the Annual Comprehensive Financial Report, Reports to Management and the Report on Requirements for Federal Awards

Passed

Discussions

Consent Agenda – Resolutions 7020-7022

No items were pulled from the agenda and there was no Board discussion. The Consent Agenda, including Resolutions 7020-7022, was adopted by a voice vote.

Annual Comprehensive Financial Report Presentation (Resolution 7023)

Staff: Dan Jung – Chief Operating Officer and Myong Leigh – Interim Chief Financial Officer
Talbot Korvola & Warwick: Dan Miley

Staff noted that the district completed their annual audit on time and with clean audit results. Mr. Miley provided an overview of Annual Comprehensive Financial Report (ACFR) single audit and the report on compliance for federal expenditures, noting that they use both the Use Government Auditing standards (GAS) and the Generally Accepted Auditing Standards (GAAS). Mr. Miley provided required communications, including highlighting updated audit standards. It was noted that the auditors have no knowledge of the district consulting with other accountants, that they did not propose any adjustments to journal entries, and that no uncorrected misstatements were identified.

Board Members asked questions, including whether auditors provide year-round guidance, clarification on bond investment earnings and how unspent funds are categorized, the difference in revenue and expenditure totals on different pages; and provided comments including concerns about the year-over-year decline in local option levy funds.

Actions Taken

Director Scott moved and Director Hollands seconded the motion to approve Resolution 7023, Acceptance of the Annual Comprehensive Financial Report, Reports to Management and the Report on Requirements for Federal Awards. The motion was put to a voice vote and passed (7 yes – 0 no) with Student Representative Kunsevi absent.

Audit Committee Report

Chair Wang reported on the recent Audit Committee's meeting, noting that they heard a report on the Year 5 Annual Bond Performance Audit for FY 2022/2023, which included two recommendations, and a staff update on past bond recommendation progress.

A request was made for the Board to receive the bond audit promptly upon issuance and for the audit committee to collaborate with auditors on future bond topic selection.

Review Draft General Obligation Bond Referral Language

Staff: Dan Jung – Chief Operating Officer

Staff provided an overview of the current bond package, noting that the deferred maintenance project prioritization process is ongoing and iterative.

Directors asked questions and provided comments. Topics included the scope of school modernizations and facility improvements, community engagement opportunities, increased bond administration costs, and clarifications on bond language and legal obligations.

The Board discussed whether there should be further consideration of a Native Center for Student Excellence. Discussion included potential opportunity for community feedback, what items would be reduced if it were included, and whether it could be considered separately from the current bond referral. Feedback was mixed and no decision was made.

Legal counsel provided a summary of the sections of the ballot language, including explaining that the ballot title outlines the district's legal commitment to the use of bond funds, while the explanatory statement clarifies ambiguities. It was noted that due to the statutory limit on the number of words that can be used, the language needs to be broad authorizing statements that cover the investments that the district wants to make with as many details as possible.

Review Fall Measure of Academic Progress (MAP) Data

Staff: Dr. Renard Adams – Chief Accountability and Equity Officer

Staff provided an overview of the Measure of Academic Progress (MAP), noting that it is a computer adaptive assessment. The overview included what the test does and when assessments occurred, the

change in percentile median and score by race and ethnicity by grade for both English Language Arts and mathematics. There was discussion regarding ways to present the information that is not framed as a student deficiency instead as a deficiency of the system, on steps being taken to improve outcomes throughout the year, and on other types of assessments used. Staff will prepare a presentation on balanced assessment and programming. Board Members were encouraged to send any further questions to the Senior Board Manager.

Budget Work Session to Establish Priorities

Staff: Myong Leigh – Interim Chief Financial Officer and Deborah Kafoury – Chief of Staff

Staff provided high-level updates on the budget forecast and the estimated budget gap, noting there is an anticipated \$40 million deficit. Staff highlighted budget principals and the Board's reserves policy.

Board members shared their areas of budget priority, including improving student achievement through early childhood literacy, high-quality classroom instruction, effective school leadership, Career and Technical Education (CTE) programming, improvement of physical spaces, and hiring, developing, and retaining the best staff. There was discussion regarding class size and whether decreasing class size increases outcomes.

Board members commented on a positive aspect of the district and an aspect that they would change. Positive aspects included the caring and diverse students and staff. Aspects to change are the inability to duplicate systems that are working and to be proactive instead of reactive, the district's toxic relationship with the community, and the lack of support for students and staff.

Dr. Armstrong noted that this is the first step in the budget process, with deeper budget engagement expected in the coming months. It was noted that staff are working towards the Board's legislative priorities. Staff highlighted the budget related community engagement taking place.

Board member provided gratitude for Myong Leigh. Mr. Leigh shared appreciation for the finance team.

Adjourn

Board Chair Eddie Wang adjourned the meeting at 9:18 pm.

Submitted by:

Submitted by:

Kara Bradshaw

Kara Bradshaw
Executive Assistant / Board Clerk
Portland Public Schools



Index to the Minutes

(Adopted 1/7/25)

Special Meeting and Budget Work Session

December 17, 2024

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This meeting was held at the Dr. Matthew Prophet Education Center (Prophet Center) located at 501 N Dixon St. Portland, OR 97217 and streamed live at: <https://www.youtube.com/@ppsboardofeducation/live>

Board Member Attendance

Present: Chair Eddie Wang; Vice-Chair Michelle DePass; Directors Julia Brim-Edwards, Herman Greene, Gary Hollands, Andrew Scott, and Patte Sullivan; Student Representative JJ Kunsevi

Absent: None

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Agenda

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Student and Public Comment

None

Action Items

- **Consent Agenda – Resolutions 7020 through 7022**

Director Brim-Edwards moved and Director Hollands seconded the motion to approve the Consent Agenda, including Resolutions 7020 through 7022. The motion was put to a voice vote and passed (6 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Absent, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Kunsevi: Yes (Unofficial)

- **Resolution 7023 - Acceptance of the Annual Comprehensive Financial Report, Reports to Management and the Report on Requirements for Federal Awards**

Director Scott moved and Director Hollands seconded the motion to approve Resolution Number 7023. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Kunsevi: Yes (Unofficial)

RESOLUTION No. 7020

Adoption of the Index to the Minutes

The Following Index to the Minutes are offered for Adoption:

- December 03, 2024 – Regular Meeting

RESOLUTION No. 7021**Expenditure Contracts that Exceed \$150,000 for Delegation of Authority****RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

No New Contracts

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Admin, Funding Source	Certified Business
Ameresco, Inc.	12/18/24 through 12/31/26	Energy Savings Performance Contract ESPC 95955	Full digital control upgrades at 18 District sites. Request for Proposals 2022-007	\$16,792,485	D. Jung Fund 459 Dept. 5511 Project DS018	No

*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

NEW COOPERATIVE PURCHASING AGREEMENTS

No New Cooperative Purchasing Agreements

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
City of Portland	7/1/24 through 6/30/29	Intergovernmental Agreement IGA 95967	Administration of the District's Construction Workforce Equity Program.	\$425,000	D. Jung Fund 459 Dept. 5511 Project DF122
Gresham-Barlow School District	7/1/24 through 6/30/25	Intergovernmental Agreement IGA 95974	Columbia Regional Inclusive Services will provide regional services to eligible individuals with Autism Spectrum Disorder.	\$283,000	J. Buno Fund 205 Dept. 5433 Grant G2308

AMENDMENTS TO EXISTING CONTRACTS

No New Amendments

RESOLUTION No. 7022Authorization for Off-Campus Activities**RECITAL**

Portland Public Schools ("District") Policy 6.50.010-P ("Off-Campus Activities") requires the Board of Education ("Board") consent to student out-of-state travel.

RESOLUTION

The Board has reviewed the request for out-of-state travel. All required documents have been submitted to the Risk Management Department. The Superintendent recommends that the Board consent to the student out-of-state travel for the below request:

AUTHORIZATION FOR OFF-CAMPUS ACTIVITIES

Date(s)	School, Course, & Number of Students	Purpose of Travel	Travel Destination	Estimated Cost	Equitable Field Trip Fund; %
1/1-1/5/25	Jefferson HS Women's Basketball, 15	Basketball tournament	Walnut Creek, CA	\$1500	N/A
1/9-1/12/25	Lincoln HS Speech & Debate, 12	National Competition	Arizona State University	\$500	N/A

RESOLUTION No. 7023

**Acceptance of the Annual Comprehensive Financial Report, Reports to Management and the Report
on Requirements for Federal Awards**

RECITALS

- A. The Board of Education is committed to accountability for how Portland Public Schools spends its tax dollars and other resources, and recognizes that transparency, accuracy, and timeliness in financial reporting are important components of financial accountability.
- B. The District Auditor, Talbot, Korvola & Warwick, LLP, has completed their independent audit of the financial reporting for the year ended June 30, 2024, and provides assurance that the District's accounting and reporting are in compliance with generally accepted accounting principles.

RESOLUTION

The Board of Education accepts the Annual Comprehensive Financial Report, Reports to Management, and Report on Requirements for Federal Awards of School District No. 1J, Multnomah County, Oregon for the fiscal year ended June 30, 2024, and authorizes the reports to be distributed to required state and federal agencies and filed for future reference.